

CITI Log On Instructions

1. Access the mandatory CITI Training at:
<http://camcinstitute.org/research/review/training.htm>
or access directly at:
<https://www.citiprogram.org/default.asp>
2. Click on the link marked: New Users – Register Here
3. You must choose your affiliation on the next page. Go to the first drop down box entitled: Participating Institutions Choose CAMC Health Education and Research Institute and click on the submit button.
4. Create your own Username and Password (if you cannot remember your username and password in the future you can request this information at carrie.croson@camc.org)
5. The next screen will ask you to enter your name and email address
6. The next screen will ask you to enter your demographic information (please enter as much of this as possible)
7. The next screen will ask you to enter your choice of programs. If you are not an IRB member you should select the option ***Group 1, Biomedical Research Investigators and Key Personnel***
8. You can choose to affiliate with another institution as well – the site explains to you why this may be beneficial
9. If you obtain a score that is less than 80%, you must retake any quiz in which you feel would help improve your grade. The mandatory score required is 80%

Once you have completed the training, you may print a copy of the completion report to keep for your records. There is no need to send a copy to the IRB Office of Research and Grants – we will receive email notification from the CITI website upon your completion.

Please direct all log on questions to the Office of Research and Grants at 388-9973.

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